



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

SHORELINE EXEMPTION PERMITTING

(For projects located within 200 feet of a body of water and/or associated floodway and wetlands under the jurisdiction of the Shoreline Master Program)

REQUIRED INFORMATION / ATTACHMENTS

- ☒ A scaled site plan is required showing **location of all** structures (including decks), driveways/impervious surfaces, well, septic, propane tanks, fences, etc. and proposed uses and distances from property lines, river, and Horizontal distance from OHWM. To show the Horizontal distance a profile view from the OHWM to the edge of structure/activity shall also be shown.
- ☐ Include JARPA or HPA forms *if required* for your project by a state or federal agency.
- ☐ SEPA Checklist, if not exempt per WAC 197-11-800.
- ☐ VSP sponsored fish hatchery enhancement project: please provide documentation signed by the current VSP coordinator for verification. (CDS & PW fees are waived for these projects**)

Please note a Shoreline Variance or Shoreline Conditional Use Permit may also be required. See Kittitas County Shoreline Master Program

APPLICATION FEES:

\$600.00 Kittitas County Community Development Services**

\$550.00 Kittitas County Public Works**

\$1,150.00 Fees due for this application when SEPA is not required**

\$2,960.00 Fees due for this application when SEPA (\$1,810.00) is required (One check made payable to KCCDS)**

FOR STAFF USE ONLY

Application Received By (CDS Staff Signature):

[Signature]

DATE:

6/26/26

RECEIPT #

CD26-01247



Kittitas County CDS

DATE STAMP IN BOX

COMMUNITY PLANNING • BUILDING INSPECTION • PLAN REVIEW • ADMINISTRATION • PERMIT SERVICES • CODE ENFORCEMENT • FIRE INVESTIGATION

FORM LAST REVISED: 01-03-2023

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General Application Information

1. Name, mailing address and day phone of land owner(s) of record:

Landowner(s) signature(s) required on application form.

Name: Jarrold Rennie + Kendle Meese

Mailing Address: 531 Heron Dr

City/State/ZIP: Cle Elum WA 98922

Day Time Phone: J: 1614-915-2070 / K: 240-549-9618

Email Address: J: Jarrold.m.rennie@gmail.com / K: Kendle@KNMCounseling.com

2. Name, mailing address and day phone of authorized agent, if different from landowner of record:

If an authorized agent is indicated, then the authorized agent's signature is required for application submittal.

Agent Name: _____

Mailing Address: _____

City/State/ZIP: _____

Day Time Phone: _____

Email Address: _____

3. Name, mailing address and day phone of other contact person

If different than land owner or authorized agent.

Name: _____

Mailing Address: _____

City/State/ZIP: _____

Day Time Phone: _____

Email Address: _____

4. Street address of property:

Address: 531 Heron Dr

City/State/ZIP: Cle Elum WA 98922

5. Legal description of property: (attach additional sheets as necessary)

6. Tax parcel number(s): 150634

7. Property size: 0.5 (acres)

Project Description

1. Briefly summarize the purpose of the project:

TO raise the existing structures foundation (residence + attached garage) by 2ft or 24in. TO remove a load bearing center pole in garage and restabilize with two new structural poles with a lateral beam connecting them. TO add a 10'x20' Shed at the back half of property.
* more detailed description attached

2. What is the primary use of the project (e.g. Residential, Commercial, Public, Recreation)?

Residential

3. What is the specific use of the project (e.g. single family home, subdivision, boat launch, restoration project)?

single family home

4. Fair Market Value of the project, including materials, labor, machine rentals, etc. \$ 74,481.00

5. Anticipated start and end dates of project construction: Start 08/01/2021 End 08/30/2021

↳ Best Estimate / TBD based on permit approval

Authorization

Application is hereby made for permit(s) to authorize the activities described herein. I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities. I hereby grant to the agencies to which this application is made, the right to enter the above-described location to inspect the proposed and or completed work.

All correspondence and notices will be transmitted to the Land Owner of Record and copies sent to the authorized agent or contact person, as applicable.

Signature of Authorized Agent:
(REQUIRED if indicated on application)

Date:

X _____

Signature of Land Owner of Record
(Required for application submittal):

Date:

X [Signature]

06/26/2021

[Signature]

FOR STAFF USE ONLY

1. Provide section, township, and range of project location:

¼ Section _____ Section _____ Township _____ N. Range _____ E., W.M.

2. Latitude and longitude coordinates of project location (e.g. 47.03922 N lat. / -122.89142 W long.):
_____ [use decimal degrees – NAD 83]

3. Type of Ownership: (check all that apply)

☐ Private

☐ Federal

☐ State

☐ Local

☐ Tribal

4. Land Use Information:

Zoning: _____

Comp Plan Land Use Designation: _____

5. Shoreline Designation: (check all that apply)

☐ Urban Conservancy

☐ Shoreline Residential

☐ Rural Conservancy

☐ Natural

☐ Aquatic

6. Requested Shoreline Exemption per WAC 173.27.040:

Vegetation

7. Will the project result in clearing of tree or shrub canopy?

☐ Yes

☐ No

If 'Yes', how much clearing will occur? _____ (square feet and acres)

8. Will the project result in re-vegetation of tree or shrub canopy?

☐ Yes

☐ No

If 'Yes', how much re-vegetation will occur? _____ (square feet and acres)

Wetlands

9. Will the project result in wetland impacts?

☐ Yes

☐ No

If 'Yes', how much wetland will be permanently impacted? _____ (square feet and acres)

10. Will the project result in wetland restoration?

☐ Yes

☐ No

If 'Yes', how much wetland will be restored? _____ (square feet and acres)

Impervious Surfaces

11. Will the project result in creation of over 500 square feet of impervious surfaces?

☐ Yes

☐ No

If 'Yes', how much impervious surface will be created? _____ (square feet and acres)

12. Will the project result in removal of impervious surfaces?

☐ Yes

☐ No

If 'Yes', how much impervious surface will be removed? _____ (square feet and acres)

Shoreline Stabilization

13. Will the project result in creation of structural shoreline stabilization structures (revetment/bulkhead/riprap)?

☐ Yes

☐ No

If 'Yes', what is the net linear feet of stabilization structures that will be created? _____

14. Will the project result in removal of structural shoreline stabilization structures (revetment/bulkhead/riprap)?

☐ Yes

☐ No

If 'Yes', what is the net linear feet of stabilization structures that will be removed? _____

Levees/Dikes

15. Will the project result in creation, removal, or relocation (setting back) of levees/dikes?

☐ Yes

☐ No

If 'Yes', what is the net linear feet of levees/dikes that will be created? _____

If 'Yes', what is the net linear feet of levees/dikes that will be permanently removed? _____

If 'Yes', what is the linear feet of levees/dikes that will be reconstructed at a location further from the OHWM? _____

Floodplain Development

16. Will the project result in development within the floodplain? (check one)

☐ Yes

☐ No

If 'Yes', what is the net square feet of structures to be constructed in the floodplain? _____

**Note: A floodplain development is required per KCC 14.08; please contact Kittitas County Public Works*

17. Will the project result in removal of existing structures within the floodplain? (check one)

☐ Yes

☐ No

If 'Yes', what is the net square footage of structures to be removed from the floodplain? _____

Overwater Structures

18. Will the project result in construction of an overwater dock, pier, or float? (check one)

☐ Yes

☐ No

If 'Yes', how many overwater structures will be constructed? _____

What is the net square footage of water-shading surfaces that will be created? _____

19. Will the project result in removal of an overwater dock, pier, or float? (check one)

☐ Yes

☐ No

If 'Yes', how many overwater structures will be removed? _____

What is the net square footage of water-shading surfaces that will be removed? _____

Summary/Conclusion

20. Will the proposed use be consistent with the policies of RCW 90.58.020 and the Kittitas County Shoreline Master Program? (attach additional sheets if necessary)

☐ Yes

☐ No

Please explain:

21. Provide any additional information needed to verify the project's impacts to shoreline ecological functions: (attach additional sheets and relevant reports as necessary)

Foundation Lift:

We plan to lift the foundation of the entire structure (residence + garage) an additional 2ft.

Garage:

Currently there is a structural center pole in the garage preventing full use access to the space, especially to utilize the garage for its intended purpose of parking vehicles. We plan to remove this structural center pole, restabilizing the structure with two structural beams on the right and left walls of the garage and an additional structural beam, seated on top, laterally connecting the two.

Front Porch Alteration:

Prior to our purchasing of the home, a non-permitted redesigned, smaller footprint front porch (facing Heron Dr) was added to the home. To accommodate the foundation lift the steps of that porch must be redesigned. Overall the redesign will still remain smaller than the last recorded footprint of this porch on file with the county.

The last recorded porch on file is 26' x 14', taking up approximately 364sq ft of the Floodway, while the redesigned porch is approximately 16½' x 12', taking up approximately 195sq ft of the Floodway. Specifically the redesign includes a staircase that provides step access towards the East & North. Stairs facing East are included in the 195sq ft estimate. The attached North facing stairs cover an additional 2¾' x 5½', or 15½sq ft in the Floodway, making the complete total sq footage of the redesigned porch an estimated 210½sq ft.

Rear Deck Cont:

In regard to the rear decks (upper and lower, facing the Yakima River), we plan to leave the lower deck at its current elevation only leveling and adding structural stability where necessary.

Due to the most recent flood in December 2025, the lower deck steps were displaced from their original location. Upon purchase of the house, these steps lacked appropriate connections to the lower deck as well as overall structural integrity. We plan to replace the lower deck steps with more structurally sound steps as well as fully secure them to the deck structure. To accommodate for the lift of the foundation, we plan to create a step down from the new height of the rear exterior door to the current height of the lower deck.

With regard to the rear upper deck, we plan to raise the deck with new structural beams to the new height of the second story post foundation lift so that one may exit the upper level directly onto the upper decking with no additional steps down. This will allow for the height between the two decks to increase by 2 ft.

Storage Shed:

We plan to add a storage shed in the back left (west) corner of the lot which is designated as part of the floodplain. This storage unit will be the required 10+ ft from the positioning of the propane tank as well as the western most property line. The shed is anticipated to be a 10'x 20' structure ideally with double doors or a manual garage door to accommodate recreational vehicles.